

P-001 Purpose of Policy Manual

PURPOSE

The purpose of this manual is to document the personnel administration policies for members of the Halifax Regional Fire & Emergency so that a clear understanding of rights and responsibilities exists between all members and the Halifax Regional Fire & Emergency.

OBJECTIVE:

The policy manual will facilitate improved working conditions and a more efficient provision of services to the citizens of Halifax Regional Municipality.

SCOPE:

All members shall abide by these policies or be subject to disciplinary action.

DEFINITION:

- Member: A member includes all personnel of the Halifax Regional Fire & Emergency whether career or volunteer, who carries out any activities of the Halifax Regional Fire & Emergency.

RELATED POLICIES/ OPERATING GUIDELINES:

- [P-002 Compliance with the Law](#)

POLICY REVIEW:

This policy will be reviewed when there have been significant changes made within the policy manual.